



**TOWN OF REDINGTON BEACH, FLORIDA
BOARD REGULAR MEETING MINUTES
Tuesday, December 6, 2011**

Having been duly advertised as required by law, the **Regular Meeting** of the Board of Commissioners of the Town of Redington Beach, Florida, was held on **Tuesday December 4, 2011 at 7:00 p.m.**, in the Redington Beach Town Hall at 105 – 164th Avenue, Redington Beach, Florida.

Mayor Simons called the **Regular Meeting** to order and led the **Pledge of Allegiance**

Roll Call

	Present	Absent
Commissioner Dorgan	X	
Commissioner Will	X	
Commission Deighton	X	
Vice Mayor Steiermann	X	
Mayor Simons	X	
Town Attorney Daigneault	X	
Town Clerk Patrus	X	

AGENDA – Motion made by Commissioner Deighton and seconded by Commissioner Will to approve the Agenda; **Agenda approved with all ayes.**

No Public Participation.

REPORTS

Public Safety – Commissioner Dorgan

- Nothing to report.

Building – Commissioner Will

- Nothing to report.

Finance– Commissioner Deighton

- Said he will be reviewing the capital and general funds, based on recent GASB recommendations, with Deputy Clerk Clarke.

Public Works & Parks - Vice Mayor Steiermann

- The RBPOA Tree Lightening event was a great success with over 300 attending.

Mayor Simons

- Nothing to report.

Town Clerk Patrus

- Announced the campaign for the 2013 elections of two commission seats, opened on December 2 and will close December 16 at 1 p.m.

Attorney Daigneault

- Nothing to report.

No Board and Committee Reports

CONSENT AGENDA - Motion made by Commissioner Dorgan and seconded by Vice Mayor Steiermann to approve the Consent Agenda; Consent Agenda approved with all ayes.

- a. Board Workshop Meeting minutes from November 15, 2011
- b. Board Regular Meeting minutes from November 15, 2011
- c. Bill List week ending December 2, 2011

OLD BUSINESS

a. **Florida Shore & Beach Preservation Assoc. Invoice** – Mayor Simons presented the FSBPA annual invoice for beach re-nourishment to the Board. FSBPA is a lobby group for beach re-nourishment, with funds derived from cities, and in this case the BIG C. The Town pays through the BIG C and therefore this can be viewed as a duplicate payment. The Town is the beneficiary of sand flow from north to south and therefore never eligible for re-nourishment. Board discussion ensued with comments from Commissioners. Board consensus was not to pay the invoice; even though Town benefits re-nourishment of its beach through a natural process, a payment is made through the BIG C.

b. **Proposed Changes to Public Works & Code Enforcement** – Vice Mayor Steiermann proposed changes to the Public Works department and the Code Enforcement procedures. In the event when Mark Davis, Public Works director retires we should look into reorganizing the work flow and method of reporting. Town can expect to outsource the Code Enforcement Officer’s duties and the NPDES reporting process. The proposed present changes would be:

- 1) Changing the working hours from 7 a.m. to 3 p.m. to 8 a.m.-4 p.m., the same hours are town hall personnel.
- 2) Public Works Director is to attend Board meetings, unless excused by the Mayor. Earned comp time is to be taken in the same month as earned.
- 3) The flow of work directives may be generated from messages into the office via phone, through the Clerks, requests from the Mayor & Board and/or the Park Board and/or residents. The Public Works director makes the decision whether action is needed and what action is taken. He responds and/or delegates the task. In the event that it is a contractual project, he is to get estimates and propose to Mayor & Board for approval. If item is in the budget, then referred to Dept. Commissioner. PW director is to track the project and reports.
- 4) Daily log is to be kept of tasks. Daily log is to be compiled into a weekly report and given to the Mayor & Board with the meeting Consent Agenda.
- 5) Code Enforcement department is placed under the supervision of the Building commissioner, David Will. (Discussion that Code Enforcement is a safety process, Commissioner Tom Dorgan deferred to the Boards consensus to place the position under the Building Commissioner.) In most instances Code Enforcement in our Town is related to building violations. A daily log would be kept and then noted into a weekly log, presented along with the Public Works log into the Boards consent agenda.
- 6) A working calendar is to be kept by the Public Works director. Town has ‘outlook’ software and Clerk Patrus suggested this could be incorporated with present Town calendar for scheduling and project; and presented to the Board.

Board discussion followed as to how best to facilitate this transition. Public comment was heard from Dr. Lynch, 163rd Ave. who said it would be a good idea to start documenting the work flow. Consensus was to do a workshop to clarify and workout this process into set policy and procedures. Commissioner Deighton asked that note be made for 2013 budget to allocate funds toward a study of Town undergrounding, i.e. sewer lines, storm drains, electrical and other utility lines. Town Attorney Daigneault commented that this proposal had no legal ramifications. **Motion made by Vice Mayor Steiermann to accept this proposal effective immediately and to schedule a workshop for the next Board meeting; seconded by Commissioner Dorgan.**

	Motion	Seconded	Aye	Nay	Absent
Commissioner Dorgan		X	X		
Commissioner Will			X		
Commissioner Deighton			X		
Vice Mayor Steiermann	X		X		
Mayor Simons			X		

Motion approved with five affirmative votes.

NO NEW BUSINESS

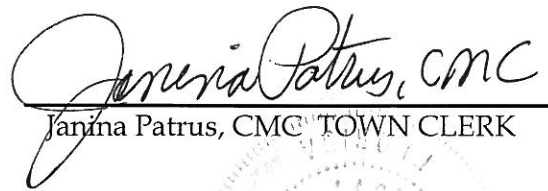
OTHER BUSINESS

a. Mayor Simons said the annual Lighted Boat Parade will be this Saturday, the 10th. Redington Beach judge will be Lisa St. Clair and for the judge for this Thursday house light decorating will be Michelle Fox.

b. Reminder that the BIG C will be meeting next Wednesday on the 14th at the new Indian Shores Town Hall.

No further business, **Motion made by Commissioner Deighton and seconded Commissioner Will to adjourn; meeting adjourned at 7:35 p.m.**

Adopted: January 3, 2012


Janina Patrus, CMC TOWN CLERK

